

# Faculty Guidelines

## Camp Allendale

Thank you so very much for volunteering your time to serve as Camp Faculty. We know you more than likely had to sacrifice something in order to be here. Please review the items below, they will help ensure that everyone has a safe and enjoyable camp experience!

- ☑ If your dorm is overfilled, under no circumstances, should a camper **ever** sleep on the floor! Even if they volunteer to do it or really want to do it! The parents do not want this to take place, even if that is what the camper wants.
- ☑ Please be very careful about your dressing habits in front of the campers. Faculty should practice modesty when going to and coming from the restrooms and showers. As much as possible please change your clothes in the shower area or the toilet stalls.
- ☑ Please do not play any pranks in the dorms that relate to removal of clothing or even indirectly related to sexual matters. This is not acceptable behavior at Allendale.
- ☑ Please park your car in a camp parking lot and leave it parked for the entire time you are here. Under no circumstance should you haul campers in your personal vehicle. The only exception would be in case of an emergency.
- ☑ Wrist bands are a very important part of our security procedures here. Every camper and counselor must have a wrist band. You as camp faculty should set the example for your campers about the importance of wearing the wrist band. Visitors for the day should have visitor badges issued by the camp office.
- ☑ You are expected to be with your campers at all times. State law requires that all campers be supervised. This is especially true in the dorms. An accident in a dorm by a camper, when there is no supervision present, is called "extreme negligence" by the state of Indiana.
- ☑ Please watch your campers very carefully concerning Harassment, bullying, ridicule (public and private). These issues include treatment by faculty as well as other campers and will not be tolerated.
- ☑ If your family group participates in an activity that requires camp staff (swimming, ropes course, archery, etc.), you must be present with your group. You cannot send your campers without adult supervision.
- ☑ A faculty member should never be alone with a camper. If you must speak to a camper privately, please make sure you are within eyesight of other adults. **There is to be no Physical punishment for misbehavior of a camper.**
- ☑ If you have personal medications, you must turn them into the nurse. Indiana state law forbids any type of medication in the dorm areas. The only exceptions are inhalers and epi-pens. Only the camp nurse can dispense meds.
- ☑ Life Jackets are required for anyone (adult or camper) using watercraft. Your example will make it easier to enforce this rule for the campers.
- ☑ Boating time is not swimming time. Tipping of watercraft and swimming in the Lake is not acceptable.
- ☑ Please respect the lifeguards at the pool, waterslides, lakes, beach area and the blob. The weight differential limit at the blob (50 lbs) is for the protection and safety of campers and faculty. Please do not harass or challenge the lifeguards on this issue.
- ☑ Do not allow Campers to take pictures in the dorms or restroom areas.
- ☑ Faculty are discouraged from posting pictures or videos on Face book, YouTube, or any other social media sites. Faculty should not request to be "friended" on Facebook by campers of any age.
- ☑ The Camp Curfew is 12:00 Midnight. All campers & faculty are to be in their cabins by midnight. All cabins will be locked at midnight and unlocked at 7:00AM.

*We appreciate so much your presence here. At the same time, we must concern ourselves with the campers, their safety, their comfort and consideration for their parents wishes. Many of these issues are designed for the protection of our campers, your protection and for the protection of the ministry of Camp Allendale.*